

Constitution for the Carleton Campus Conservatives

1. Name and Affiliation

1.1 The name of this organization shall be the Carleton Campus Conservatives (CCC).

1.2 The CCC shall be the recognized affiliate of the Progressive Conservative Party of Ontario (PCPO) and thus the Ontario Progressive Conservative Campus Association (OPCCA).

2. Definitions

2.1 “CCC” means the Carleton Campus Conservatives.

2.2 “OPCCA” means the Ontario Progressive Conservative Campus Association.

2.3 “OPCYA” means the Ontario Progressive Conservative Youth Association.

2.4 “PCPO” means the Progressive Conservative Party of Ontario.

2.5 “CPC” means the Conservative Party of Canada.

3. Statement of Principles

3.1 The CCC supports the principles of the Progressive Conservative Party of Ontario and the Conservative Party of Canada as stated in their constitutions.

3.2 Should the constitutions (or policy documents) of the PCPO and the CPC conflict, the CCC will support the principles of the PCPO.

4. Objects

4.1 To aid in the election of conservative candidates on all levels of government.

4.2 To encourage and assist the organization and active functioning of the CPC and the PCPO.

4.3 To develop political and leadership skills among conservative students as preparation for future service by them to the CPC and the PCPO, their community and their country.

4.4 To make known and promote the policies and principles of the CPC and the PCPO.

4.5 To discuss and develop policy recommendations internally.

4.6 To work to preserve and protect the freedom of expression of students at Carleton University.

5. Membership

5.1 Membership shall be open to all students of Carleton University, regardless of race, gender, religion and ethnicity.

5.2.1 Members shall have full voting rights at any meeting and be able to stand for election to the executive.

5.2.2 Potential presidential candidates must be members, and must have previously served on the Carleton Campus Conservatives executive in order to run for President.

5.3 Members must pay a membership fee of \$10.00 per year, expiring in the September of the following year.

5.4 A non-voting, honorary membership may be granted free of charge at the discretion of the majority of the Executive.

5.5 Those not desiring to be members of the CCC but wish to stay informed may be added to the CCC's mailing list, to be explicitly kept apart from the membership list.

5.6.1 This section will take effect upon the receipt of a verified complaint by:

- a) Another member of the club
- b) A member of the club executive
- c) A member of the Carleton University community
- d) Any interested party

5.6.2 The executive may by a simple majority vote revoke the membership of any club member found to be in violation of the club constitution, particularly section 5.1, the club's supporting constitutions as set out in sections 3.1 and 3.2 of this document, or the Carleton University Student Rights and Responsibilities policy.

5.6.3 If this vote passes, the member will be sent a note specifying the reason for their expulsion from the club.

5.6.4 After receiving notice of their expulsion, the individual will have 72 hours to submit to the executive via email a written appeal detailing a counterargument to their expulsion.

5.6.5 Should the individual decide to submit an appeal, the executive must consider this appeal at their next meeting.

5.6.6 If this appeal is accepted, the member will be issued an explanatory note.

5.6.7 If this appeal is rejected, the member will be issued an explanatory note and a cheque equal to the cost of their membership fee. Their membership will be considered terminated.

5.6.8 If the 72 hour appeal period expires without a written appeal being received via email, the member will be issued a cheque equal to their membership fee, and their membership will be considered terminated.

5.6.9 Reception of a notice of expulsion must be kept confidential by the individual receiving it. If the reception of such a notice is publicized, no written appeal will be accepted, and their membership will be considered terminated.

5.6.10 Being expelled from the club will preclude an individual from rejoining in future years.

6. Executive

6.1 The Executive Committee shall be elected each year at the Annual General Meeting.

6.2 The Executive Committee shall consist of a President and six directors at large. In the fall semester of the executive term an additional director will be elected to the First Year Representative position in addition to the portfolios outlined above

6.3 The President shall be the chief officer of the Executive Committee and shall conduct all meetings of the CCC, including those of the General Membership. The President shall make all committee assignments and shall be an ex-officio member of all committees. The President shall have general supervision over all the CCC programs, provide direction, and develop talent within the CCC.

6.4 Upon assuming office, at the first meeting of the executive the President shall create a document that clearly states the responsibilities of each officer and appoint each director to each position. The executive shall then ratify this document. The document shall then be attached to the constitution as Appendix B, to be used as reference for the next executive.

6.5 Additional Directors may not be appointed, unless an executive member resigns or is impeached. Appointment will come in the form of a by-election.”

6.6 Only the President and two officers as directed in Appendix B shall be allowed to speak to the media or to represent the CCC in any official form external or internal. Subject to approval of the president.

6.7 The President may grant permission on a case by case basis for other officers to be able to represent the club in an official capacity.

6.8 The chair shall not have a vote except in the case of a tie.

6.9 The President shall chair all meetings of the Executive Committee.

7. Committees

7.1 Committees are responsible to bring in other members of the club to aid in the running of different functions of the CCC.

7.2 The executive may by a simple majority vote charter a committee to complete work on behalf of the club.

7.3 These charters will address the size, duration, selection process, and mandate of any prospective committee.

7.4 Charters will be considered addendums to the club's Constitution for the duration of their committees.

7.5 Committees will have the ability to elect their own chair, vice chair, and secretary once in place.

7.6 Each committee will include a member of the Executive to act as a liaison between the two groups.

8. Meetings

8.1 All meetings are to be conducted from Roberts Rules of Order.

8.2 Executive Meetings shall:

8.2.1 Be held on a regular, bi-monthly basis on dates set out by the Executive Committee.

8.2.2 Have recorded minutes that are confidential and to be distributed to all Executive members within 15 days.

8.2.3 Quorum shall be obtained when a chair is present as well as over 50% of the remaining executive members.

8.2.4 Notice of meetings must be provided three days prior. A corresponding agenda must be provided in advance of the meeting.

8.2.5 Be able to be called by a vote of the majority of the executive and a chair.

8.2.6 Upon the unanimous consent of the Executive any Director may have a proxy by giving such request to the chair either verbally or in writing.

8.3 General Meetings shall:

8.3.1 Be called by the executive when necessary.

8.3.2 Have three weeks notice given to the membership with attached agenda and any documents that are to be tabled provided two weeks in advance.

8.3.3 Quorum shall be a chair and at least 3 members of the executive and 10 regular members.

8.3.4 Minutes are to be distributed to the membership within 15 days of the meeting.

8.4 Annual General Meetings shall:

8.4.1 Be held annually between March 1st and April 1st.

8.4.2 Have the date decided by the Executive committee

8.4.3 CEO shall be determined by the Executive committee.

8.4.4 Any executive member seeking re-election to the executive may not be involved in the managing of the AGM.

8.4.5 The CEO shall have all powers over the execution of the meeting in conjunction with a member of the OPCCA Executive as appointed by the OPCCA President.

8.4.6 Three (3) weeks notice shall be given of the meeting date.

8.4.7 Quorum is 10 members plus the chair.

8.4.8 Election rules shall be outlined in Appendix A of this constitution.

8.5 Delegate Selection Meetings shall:

8.5.1 Be done in accordance with the rules set out by OPCCA and OPCYA.

8.5.2 Shall be called and governed the same as under 8.3.

9. Impeachment

9.1 Any Executive member that is absent from 3 consecutive meetings without sufficient reason (as determined by the President) may be removed from their position.

9.2 Any Executive member who shows negligence or incompetence in the performance of their duties, or wilfully impedes the CCC program or the constitution can be removed from their position.

9.3 Any Director can be removed by a 2/3 majority vote of the executive in which the member in question may vote.

9.4 The President can be removed by a unanimous vote of the Directors At Large, in which the President may not vote.

9.5 The Executive must put forward charges at the meeting in which the accused member will have five (5) minutes to respond then a vote. Quorum is a chair and 2/3 of the directors.

10. Amendments to the constitution

10.1 Amendments must be put forward to the membership at general meetings, which includes the AGM.

10.2 Amendments have to be filed two weeks before general meetings, including the AGM and moved by at least 5 members.

10.3 Amendments made during general meetings and AGMs must pass with a 2/3 majority vote.

10.4 Amendments can be made by the executive with a 2/3 majority vote effective immediately, though subject to review at the next general meeting, including the AGM.

11: Dissolution

11.1 In the event of the organization's dissolution, all assets gained through CUSA shall be returned to CUSA, all assets gained from other organizations, shall be returned to the respective organization, and all remaining assets shall be yielded to the PCPO.