



Co-Captain(s)

The Co-Captain(s) is/are responsible for assisting the head captain(s) and provide support to

Responsibilities:

- Oversee and assist in the preparation of all teams representing Carleton University and the Organization in interscholastic moot court tournaments.
- Provide necessary support to members; assisting in or overseeing the preparation of teams' briefing and mooting schedules
- The Co-Captain(s) duties include, but are not limited to, notifying the membership of all general and Executive Committee meetings,
- Maintain and update the Organization's means of communication and outreach.

Requirements:

- Undergraduate Carleton University Student
- Must have at least one year of prior mooting experience
- Time management and organization skills are essential
- Ability to speak publicly in front of a crowd and run meetings
- Ability to work well with others (including other members on the team and others in leadership roles)

Available Positions: 2-3

How to Apply:

Please submit your resume that details your unique skills and experience.

Applicants can email their resume to carleton.mooting@gmail.com with the subject line: Carleton Moot Team: *Position Title: Application and Resume*. Please also include your availability for an interview on Friday April 19, 2024. Applications will close at 4:00pm on April 17, 2023.