

# CARLETON AFRO DANCE CREW

## **Article I**

### **Name of the organization**

The name of this club shall be the Carleton Afro Dance Crew

## **Article II**

### **Purpose of this organization**

The organization shall work towards

1. Promoting African culture through dance and music.
2. Creating a safe and welcoming space where dancers will be able to express themselves in the best way they know how to.

### **Mandate**

As a university African dance crew, our mandate is to promote and share the beauty and diversity of African culture through the art of dance. Our mission is to showcase the rich and diverse African cultural heritage through the power of dance while inspiring and empowering individuals to embrace their cultural roots. We strive to promote cultural exchange and collaboration by performing at various events and cultural celebrations. We aim to create a safe and welcoming space where dancers of all levels and cultural backgrounds can express themselves in the best way they know how to. Our goal is to build a community that celebrates African culture and fosters an appreciation for diversity and inclusion.

## **Article III**

### **Structure**

The General Membership shall be the legislative body of the organization and shall be composed of all students regardless of gender,sexual orientation,cultural background or race.

The Executive shall be the Administrative body of the organization. It shall be composed of members elected by the previous executives.

## **Article IV**

### **Membership**

There shall be 1 level of membership within the organization. Membership in the organization shall be valid from September to April.

If a member of the organization violates the organization's Constitution or any of CUSA's governing documents, and disciplinary action is being considered, the Executive shall submit a complaint regarding the matter to the Clubs Oversight Committee per the Clubs Sanctioning Procedure.

## **Article V**

### **Executive**

#### President/Co-president:

- a. Maintain communication with CUSA
- b. Supervise all tasks and records
- c. Ensures the safety and wellbeing of all dancers, making sure that they are treated with dignity and respect.
- d. File and hand over any reports to CUSA
- e. Continuously improving the club: Should always be working to continuously improve by gathering feedback from members, evaluating club goals and objectives and making necessary changes to ensure that the club is always fulfilling its mission.

#### Treasurer

- a. The Treasurer is responsible for managing the group's finances. They oversee the budget and ensure that the group is staying within its financial limits.
- b. Keep accurate financial records, including receipts and invoices, in order to provide a transparent and detailed account of the club's finances.
- c. Work with the event coordinator to allocate the club's funds to various activities and events, ensuring that each event has a sufficient budget.

#### Event Coordinator

- a. Plans and organize club events and activities.
- b. Coordinates with other executive members to ensure events run smoothly.
- c. Work with the treasurer to book spaces for events.
- d. Work with the communications officer to promote events.

#### Communications Officer

- a. The communications officer is responsible for promoting the group and its events to the University community and beyond.
- b. They will create and distribute flyers, manage the group's social media accounts and work with the event coordinator to publicize performances and events.

## **Article VI**

### **Meetings**

General membership meetings will be held every week in person unless told otherwise. The executives will host weekly practices. There will be a reminder that will be sent by mail and will be posted on our Instagram.

## **Article VII**

### **Leadership Succession**

The Carleton Afro Dance Crew has chosen to run a consensus-based process for its leadership succession. It would take place in the following steps;

Consensus Based:

All club members would be informed more than a week in advance of a meeting to attempt to decide the future leadership of the club in a consensus fashion and of a meeting location, with virtual options available for those unable to attend in person

Clubs may elect or appoint an individual to keep track of meeting minutes and to compile a report of this process

The club membership may work towards consensus across multiple meetings

If successful, the members shall also designate a member to inform and email the Student Groups Administrator with the report and meeting minutes

If unsuccessful, the outgoing club president shall inform the Student Groups Associator that the group will either pursue an election or ask for permission to pursue an application or interview process.

## **Article VIII**

### **Impeachment**

This section states how an impeachment will take place and the cause:

The procedure as follows:

1. **Initiation:** A report and a request for impeachment is made. If made by a member, it is presented to the co- presidents, and if made by an executive or co-president, it is presented to the rest of the executives and team members.
2. **Investigation:** The executive board would investigate the allegations made against the executive member or team member, which may include reviewing relevant documents, conducting interviews with witnesses, and gathering other evidence.
3. **Hearing:** If the investigation reveals evidence of wrongdoing, a hearing would be held to give the executive member an opportunity to respond to the allegations and present evidence in their defense.
4. **Vote:** After the hearing, the executive board and team members would typically vote on whether to impeach the member. If more than half of the votes is in favour of the impeachment then the reported executive will be impeached . If more than half of the votes are nor in favour of the impeachment , the reported executive will retain their position. Lastly if it is 50/50, the reported execution will retain their position.
5. **Removal:** If the member is impeached, they would be removed from their position and may face other consequences, such as loss of membership or other privileges within the group.

The behavior that can result in impeachment may include but it is not limited to:

1. Failure to perform their duties.
2. Engaging in behavior that brings the organization into disrepute.

## **Article IX**

### **Amendments**

This section outlines the procedures for amending the Carleton African Dance Crew Constitution.

1. Proposal of the amendment of the constitution must be submitted to the co-presidents first and then other executive members will be informed
2. The executive members are then now given two weeks to review the proposed amendment and determine whether it is consistent with the club's mission, values and bylaws.
3. The proposed amendment shall be voted on and if more than half of the execs are in favour of the change, then it will be changed and if more than half of the execs are not in favour of the change then the constitution will remain the same.
4. When the decision is made members as well as CUSA will be informed.

## **Article X**

### **Dissolution**

Upon dissolution of the Organization, all assets gained through CUSA shall be returned to CUSA and all other assets shall be given to the African Canadian Association Of Ottawa