

Constitution of the Carleton University Provincial Young Liberals

ARTICLE 1. NAME

- 1.1 This organization shall be known as the Carleton University Young Liberals.
- 1.2 The acronym for this organization, used from time to time in place of the full name, shall be CUYL.

ARTICLE 2. OBJECTIVES

- 2.1. The objectives of the Carleton University Young Liberals shall be:
 - 2.1.1 To promote and share Liberal principles and policies with students and the community;
 - 2.1.2 To develop and share policy with members of the provincial and federal legislature that reflects the concerns and ideas of the Membership;
 - 2.1.4 Hosting events to provide students with opportunities to engage with the Liberal Party of Canada and the Ontario Liberal Party.

ARTICLE 3. MEMBERSHIP

- 3.1 Any student at Carleton University may become a member of the CUYL by joining the appropriate social media platforms and providing the necessary information (name, student ID, year, and program).

The Executive Team manages the events and overlooks the social media platforms to ensure members are respectful of the rules laid out beforehand. As such, the Executive Council maintains the right to remove membership of a member should they become disruptive to other members or the community.

ARTICLE 4. EXECUTIVE COUNCIL

- 4.1 The following shall be Officers of the Executive Council:
 - (a) President
 - (b) Vice-President Federal
 - (c) Vice-President Provincial
 - (d) Finance Chair
 - (e) Membership Director
- 4.2 The Executive Team shall be the Administrative and Legislative body of the CUYL.
- 4.3 The Executive Council shall meet at least four (4) times a year at a time and place determined by the President, or by written notice of two-thirds (2/3) of Executive Council members.
- 4.4 Officers of the Executive Council shall have the following duties:
 - 4.4.1 The President shall be responsible for coordinating the general management of the association, shall chair all meetings of the Executive Council and ensure that executive members fulfill their responsibilities. The President shall sit as a member on all committees

created by the Executive Council and attend meetings held externally by the Ontario Young Liberals or other bodies and associations. The President shall have co-signing authority, in conjunction with the Treasurer, over the association's finances.

4.4.2 The Vice-President Federal shall act in the absence of the President on all matters and shall assume any and all responsibilities assigned to them by the Executive Council. The Vice-President Federal shall coordinate with the federal Young Liberals and members of federal legislature to host events and further the CUYL objectives.

4.4.3 The Vice-President Provincial shall act in the absence of the President on all matters and shall assume any and all responsibilities assigned to them by the Executive Council. The Vice-President Provincial shall coordinate with the provincial Young Liberals and members of provincial legislature to host events and further the CUYL objectives.

4.4.4 The Finance Chair shall be responsible for record-keeping on financial matters and shall present a financial report at each meeting of the Executive Council and at the Annual General Meeting of the association. The Treasurer shall have co-signing authority, in conjunction with the President, over the association's finances.

4.4.5 The Policy Chair shall be responsible for all association correspondence, the taking of minutes at all club meetings, maintaining a record of attendance at meetings, the recording of votes at meetings, and maintaining a record of membership in the association.

4.4.6 The Membership Director shall be responsible for recruitment initiatives of the association.

4.5 Other Executive Council positions may be created when necessary provided that a quorum of one-half (1/2) of the Executive Council is present and a majority of members are in agreement. Such Executive Council positions shall be deemed temporary and shall cease to exist upon the election of a new executive at the following Annual General Meeting of the association.

4.6 In the event that a vacancy should arise, the Executive Council shall be empowered to fill the vacancy with a majority vote provided that at least one half (1/2) of the Executive Council is present.

4.7 Should the position of President become vacant, the Vice President Federal and Provincial shall assume and share the administrative responsibilities of the President until the position is filled.

ARTICLE 5. IMPEACHMENT

5.1 Should any Executive Team member of the CUYL dishonor their agreement to Carleton University or the CUYL, they would be eligible to incur grounds for impeachment. Behavior that causes impeachment includes, but is not limited to:

- Harassment of members or other Executive Body members of the CUYL or other parties,
- Willingly neglecting their duties without just cause,
- Conducting or taking part in actions that damage the reputation of the CUYL,

5.2 If an Executive Body member does anything that crosses such boundaries, notice from the Co-Presidents/President will be given alongside a warning. Should this behavior repeat itself, the Executive Body member would be impeached immediately and must not be affiliated with the CUYL in the foreseeable future.

ARTICLE 6. ELECTION OF THE PRESIDENT/CO-PRESIDENT

6.1 The President/Co - President are elected by CUYL members at large at the Annual General Meeting and are to hold their titles for a full year beginning in May and ending in April of the following year. The CUYL Executive Council may elect or appoint a Succession Officer to administer the elections process. Ideally, the selection of a Succession Officer will be made in a consensus manner by Executive Team members.

6.1.1 This Succession Officer must be a club member or external student non – member of the CUYL and must remain a neutral party to all elections matters.

6.2 The club will work with the Succession Officer to set the date of final voting membership purchase, campaign start, campaign end, voting start, and voting end. The campaign period will run 14 days.

6.3 Club members will be notified of the upcoming campaign period a minimum of 14 days beforehand and must submit an official notice of campaigning to the Succession Officer a minimum of 7 days before the start of the campaign period.

6.3 During the campaign period, the Succession Officer will monitor election campaign materials to ensure that they remain appropriate and in – line with CUSA guidelines. All campaign material deemed inappropriate, offensive, or contrary to the spirit of the Organization will result in the removal of the Presidential candidate from electoral consideration. Appeals to this removal may be submitted to the Succession Officer in writing before the end of the campaign period.

6.4 Members in good standing a minimum of seven (7) days prior to the time of the meeting will be eligible to vote at the Annual General Meeting. Every voter has the right to cast their ballot in private.

6.5 These votes will be tallied and the candidates with the most votes will be deemed President/Co – President.

6.6 Appeals, complaints, or conflicts may be made to the Clubs Oversight Committee by way of emailing the Student Groups Administrator.

ARTICLE 7. ELECTION OF THE EXECUTIVE BODY

7.1 All positions within the executive body must follow the same leadership succession procedure and guidelines outlined in Article 6.

ARTICLE 8. CONSTITUTION

8.1 This constitution may be amended by two-thirds (2/3) vote of the members present and voting at an Annual General Meeting.