

## **Carleton University Nigerian Students' Association**

### **Media Directors**

The Carleton University Nigerian Students Association is strongly committed to building a network of Nigerians both at Carleton and beyond. Through this network, it will seek to promote awareness of Nigerian issues. Furthermore, the Association, in collaboration with the larger African community, will work to promote social activism among Nigerians.

### **Responsibilities:**

The Media Directors are responsible for the general oversight and management of the Carleton University Nigerian Students Association's social media accounts. They create, direct and produce content regarding club events, national holidays and any other promotional content required for club proceedings, manage all social media channels with regular updates about club activities, events etc. Post content on social media platforms after verifying it with PRO in a timely manner, develop a periodical content plan for the club across various social media channels and execute the plans in a timely manner.

### **Requirements:**

- Undergraduate Carleton University Student
- Time management and organization skills are essential
- Ability to work well with others (including other members on the team and others in leadership roles)
- Must have a creative mindset. Be willing to participate in content production (including being in the videos and photos)

### **How to Apply:**

Please submit a cover letter and resume that details your unique skills and experience. Please also include your availability for an interview between September 21st - September 28th, 2023. Applicants can email their cover letter, resume, and availability to [clubs@cusaonline.ca](mailto:clubs@cusaonline.ca) with the subject line: Carleton University Nigerian Students' Association President.

Applications will close at 4:00pm on September 28th, 2023.