

Carleton University Nigerian Students' Association

Public Relations Officer [P.R.O]

The Carleton University Nigerian Students Association is strongly committed to building a network of Nigerians both at Carleton and beyond. Through this network, it will seek to promote awareness of Nigerian issues. Furthermore, the Association, in collaboration with the larger African community, will work to promote social activism among Nigerians.

Responsibilities:

The Public Relations Officer is responsible for the general oversight and management of the Carleton University Nigerian Students Association's liaison and public outreach endeavours. Communicates with the general public on behalf of the Club and makes sure the Club is well presented in a positive light. They handle all communication concerning collaborations between CUNSA and other organisations. They are also responsible for the interactions between the club and students, and are the contact person for any student issues within the CUNSA community. They are also responsible for overseeing the smooth running of all social media platforms.

Requirements:

- Undergraduate Carleton University Student
- Time management and organization skills are essential
- Previous experience in leadership and student advocacy an asset
- Ability to work well with others (including other members on the team and others in leadership roles)
- Be willing to participate in content production (including being in the videos and photos)

How to Apply:

Please submit a cover letter and resume that details your unique skills and experience. Please also include your availability for an interview between September 21st - September 28th, 2023. Applicants can email their cover letter, resume, and availability to clubs@cusaonline.ca with the subject line: Carleton University Nigerian Students' Association President.

Applications will close at 4:00pm on September 28th, 2023.